



Decatur County School System

# **REQUEST FOR PROPOSALS**

## **Wi-Fi Access Points For Bainbridge High School**

**E-Rate Funding Year 2025-26**

**Released on:  
January 30, 2025**

**Proposals Deadline:  
March 3, 2025 at 2:00 PM EST**

For all questions about this RFP contact:  
Jason Logue, Director of Technology  
[jlogue@dcboe.com](mailto:jlogue@dcboe.com)

All correspondence must be in writing.

## Project Objectives:

### 1.0 Objective

The Decatur County School System intends to upgrade older Wi-Fi access points at Bainbridge High School, 1 Bearcat Blvd, Bainbridge, GA 39819.

### 1.1 Evaluation Methodology

Each proposal will be evaluated based on criteria and priorities defined by the Decatur County Schools Board of Education and SLD requirements. The BOE will decide the best submissions that are in the best interest of the long-term technology plan, not necessarily the lowest price. Proposals will first be evaluated based upon the base requirements. The evaluation criteria include, but are not limited to, the following:

1. Vendors overall performance record based on available references, reliability, and meeting of the requirements as described in this RFP.
2. Vendor's ability to meet all the requirements detailed in the RFP.
3. Vendor's proposed hardware meets the specifications requested in this RFP.
4. Ability to have an engineer for warranty service within four (4) hours of Bainbridge.
5. Best overall value and in the best interest of the Decatur County Schools Board of Education
6. **Vendor agrees to provide a completed Category Two – Internal Connections (V21.0 or greater) USAC approved template for uploading to EPIC. Template and directions can be found at <https://www.usac.org/e-rate/applicant-process/applying-for-discounts/fcc-form-471-filing/#bulk-upload-templates>**
7. New equipment will be installed and configured by vendor's licensed engineer according to Decatur County Schools' Technology Department specifications. Subcontractors will not be allowed.
8. Decatur County Schools will only accept discounted billing. Vendor agrees to bill Decatur County School System for the "non-discount amount".

## **TERMS AND CONDITIONS OF REQUEST FOR PROPOSAL (RFP)**

### **Response Submission**

Responses to this RFP must be submitted and delivered to the Decatur County School Board of Education by no later than 2:00 pm on March 3, 2025. It is the sole responsibility of the respondents to ensure that their responses arrive in a timely manner. The Customer reserves the right to reject all late arrivals. Envelopes containing RFPs shall be so marked as to be easily identified as containing RFP proposals. The outside of the envelope shall be identified as follows:

#### **RFP ERATE 2025 BHS Wi-Fi Access Points**

Mr. Jason Logue, Technology Director

Decatur County Schools Board of Education

1417 Dothan Road

Bainbridge, Georgia 39817

#### **NOTE:**

#### **Envelopes/packages incorrectly labeled may be rejected.**

Each package submitted must include BOTH a hard copy of the proposal and an electronic copy of the proposal and a completed Category Two – Internal Connections (V21.0 or greater) USAC approved template for uploading to EPIC. The electronic media must be stored on either a CD/DVD or USB drive. The package must also include the following completed forms:

- Certificate Regarding Debarment, Suspension, Ineligibility (Appendix A)
- E-Rate Certification (Appendix B)
- Vendor Affidavit (Appendix C)

**Oral, telephone, email, or fax bids shall not be considered**, nor will modifications of proposals by such communication be considered. Delivery of the proposals will be considered authorized by The Vendor to supply SLD approved contract (s) for 471 use, if awarded. Vendor agrees to supply the BOE with all required 471 paperwork in approved format to meet filing deadlines.

#### **2.1 Bidders' Conference/Site Visit**

Vendors are recommended to view the school location (s) as needed. Appointments may be made by contacting Jason Logue at the email address [jlogue@dcboe.com](mailto:jlogue@dcboe.com). Vendors who schedule appointments must be qualified as per vendor qualifications listed in this RFP.

## 2.2 Subcontractors

Subcontractor work **is not acceptable** by the Decatur County BOE for technology projects. We expect The Vendor to perform all services with in-house personnel. Appropriate switch channel partners and licenses, Microsoft Engineers, RCDD and Ga. Low Voltage holders must be full-time employees. *Each vendor must be contractor certified in their respective hardware (i.e., cable, patch panels, fiber, etc.).* All employees must be insured. Borrowed certifications will result in bid rejection and certification proof will be checked by the Decatur County BOE.

## 2.3 Addenda

Any interpretation, correction, or change of the RFP will be made by updating the RFP on the DCBOE Request for Bids/Proposals web site. It is the responsibility of vendors to check for changes made to the RFP.

## 2.4 Financing

After notification of award, The Vendor will receive purchase order(s) for the products and services for which The Vendor will be responsible as a result of the RFP. This project is projected to be funded through ERATE. The actual installation of this project is totally contingent on ERATE approval. Each vendor must supply a SPIN number on your bid response. Purchase order(s) will show the amount that is the responsibility of the local school system. **The final payment of this project will be made only after an extensive final walk-through at the completion of the installation. The Decatur County BOE will strictly enforce the bid guidelines and the quality of the installation.** Final testing will take place in the presence of a designated technology staff member. The Decatur County Schools Technology Staff will have total discretion to request any needed changes to meet current national, state, or industry standards.

## 2.7 Warranty

The Vendor shall fully warrant with the manufacturer's warranty all items provided under this RFP against defects in material and workmanship for the ERATE funding year. *The primary warranty response is to come from the awarded vendor and should be on a per equipment basis on the RFP and detailed in the Bid Proposal.* The vendor will also be expected to provide on-site service in addition to the manufacture warranty, so please list this service in detail.

## 2.8 Right to Reject

The BOE reserves the right to accept or reject all proposals or sections thereof and when the rejection is in the best interest of the Decatur County School District. The Customer reserves the right to award without further discussion. Therefore, responses should be submitted initially with the most favorable terms that The Vendor can propose.

The BOE reserves the right to reject the proposal of a Vendor whom in the opinion of the Technology Department is not able to adequately perform the contract.

Contracts will be awarded to the highest ranked Vendor using an ERATE formula where it is in the best interest of the Decatur County School System.

### **2.9 Discount Billing**

Decatur County Schools will only accept discounted billing. This method is known in the ERATE program as “Service Provider Invoicing” (SPI). Vendor agrees to bill Decatur County School System for the “non-discount amount”.

### **3.0 Vendor Certification**

**Included within Vendor’s Bid Packages, vendors must submit a declaration of Vendor’s ability to meet all the requirements detailed in the RFP and submit certification requirements as listed in session 2.2 Subcontractors.**

### **4.0 Bid Scale**

In addition to meeting the specifications described in this RFP, evaluation of all proposals will be based on the following grid criteria:

<b>Factor</b>	<b>Weight</b>
Price (Alcatel Solution)	35
Price (Non-Alcatel Solution)	30
Technical Qualifications	25
In-Area Engineer	20
Prior E-RATE experience with DCBOE	20
<b>Total</b>	<b>100</b>

## SCOPE OF PROJECTED WORK

### *Bainbridge High School*

The scope of this project is to replace 60 Wi-Fi access points throughout the school with new ones.

A detailed parts list and pricing of ALL items to be installed must be included with the bid. This detailed parts list must be submitted using an approved USAC "Bulk Upload Template" Excel spreadsheet Attachment. Information can be found at <https://www.usac.org/e-rate/applicant-process/applying-for-discounts/fcc-form-471-filing/#bulk-upload-templates>

Below are the hardware requirements for this project along with the individual specifications for the MDF and each IDF. All proposed equipment must meet the capabilities as described in this section. **All equipment bids must be submitted as complete. Any additional components or licenses that are required to use and manage the listed equipment must be included in the bid.**

### WIRELESS ACCESS POINTS

DCBOE currently uses Alcatel-Lucent Enterprise wireless access points. If a different brand is proposed, vendor must provide a temporary demo unit for DCBOE to confirm its compatibility and functionality.

Wireless access points are to be installed at Bainbridge High School by vendor's licensed engineer (no subcontractors). The vendor is to configure and test new wireless access points.

All proposed wireless access points must support all the following requirements as well as the individual requirements listed on page 7. **These features and the ability to manage these features must not require the use of cloud-based services. Any required license to use and manage these features must be perpetual.**

- 802.11ax (Wi-Fi 6) technology
- 2.5GBASE-T network port
- Can be powered by IEEE 802.3at Power over Ethernet (PoE)
- WPA2 and WPA3 security
- MAC-based client authentication through a remote RADIUS server
- Support for multiple SSIDs
- Support for multiple VLANs
- Centralized management platform which runs locally from a virtualized server
- Manufacturer-provided firmware for security updates and bug fixes during the duration of the warranty

### Item List

Item	Qty
Wi-Fi Access Point (indoor – for use in large areas such as the lunchroom and gym) <ul style="list-style-type: none"> <li>• Tri Radio Wi-Fi 6E (providing simultaneous use of all frequency ranges)               <ul style="list-style-type: none"> <li>○ 2.4GHz 4x4:4</li> <li>○ 5 GHz 8x8:8</li> <li>○ 6 GHz 4x4:4</li> </ul> </li> </ul>	8
Wi-Fi Access Point (indoor – for use in classrooms and offices) <ul style="list-style-type: none"> <li>• Tri Radio Wi-Fi 6E (providing simultaneous use of all frequency ranges)               <ul style="list-style-type: none"> <li>○ 2.4GHz 2x2:2</li> <li>○ 5 GHz 2x2:2</li> <li>○ 6 GHz 2x2:2</li> </ul> </li> </ul>	48
Wi-Fi Access Point (outdoor) <ul style="list-style-type: none"> <li>• Dual Radio Wi-Fi 6               <ul style="list-style-type: none"> <li>○ 2.4GHz 2x2:2</li> <li>○ 5 GHz 4x4:4</li> </ul> </li> </ul>	4
Ceiling grid mounting kit for indoor access points (if not included with device)	47
Wall mounting kit for indoor access points (if not included with device)	9
Wall mounting kit for outdoor access points (if not included with device)	4
Licenses for management through local server (if licenses are required)	60

**NOTE: DCBOE reserves the right to adjust the quantity of products according to individual product cost. This adjustment will be based upon USAC’s Allocated Pre-Discount amount.**

**Appendix A**

**Certificate Regarding Debarment, Suspension, Ineligibility**

The Decatur County School District is a recipient of Federal monies. As such we require that participating vendors not be debarred, suspended, ineligible or excluded from doing business with the Federal government or any agency thereof.

The prospective participant certifies, by submission of the proposal, that neither it, nor its principals, is presently debarred, suspended, proposed for debarment, declared ineligible, or excluded from participation in this transaction by any Federal department or agency.

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Name(s) and Title(s) of Authorized Representative(s)

\_\_\_\_\_

Signature(s)

\_\_\_\_\_  
Date

\_\_\_\_\_

Notary

\_\_\_\_\_  
Date



## Appendix B

### E-RATE CERTIFICATION

I, \_\_\_\_\_, certify that \_\_\_\_\_, is a  
(Print or Type Name) (Company Name)

Service Provider as defined by the E-Rate Program and has not been suspended or disbarred from participating by the Federal Communications Commission. Our SPIN # is \_\_\_\_\_, and  
(Type Service Provider ID)

we have operated under this SPIN for \_\_\_\_\_ years.  
(number)

I also certify to the acceptance of the following:

1. All information necessary to respond to any PIA (Program Integrity Assurance), Item 25 Selective Review, or Audit performed by the FCC, the SLD, or their designated authority, will be furnished completely and in a timely manner sufficient to meet the any response deadlines;
2. In the event an appeal is necessary, all the information necessary to complete the appeal will be furnished completely and in a timely manner to the Decatur County School System, it's attorney(s) or authorized agent;
3. Any contract awarded based upon this RFP in contingent upon the receipt of a Funding Commitment Decision Letter (FCDL) from the SLD that awards the requested discounts in full. In the event that partial funding or no funding is granted, the Decatur County School System reserves the right to cancel the contract in whole or in part;
4. The Decatur County School System will be invoiced for the only the matching funds portion, and it our responsibility, as the E-Rate Service Provider, to invoice the SLD for the remaining "non-discount" portion. This billing method is known as the SPI (Service Provider Invoice) method;
5. In the event the Decatur County School System wishes to perform a SPIN change, as afforded by the COPAN decision, permission will be granted within the contracted terms, provided 14 days prior written notice is given.

\_\_\_\_\_  
(Original Signature in Blue or Black Ink)

\_\_\_\_\_  
(Today's Date)

\_\_\_\_\_  
(Print or Type Name)

\_\_\_\_\_  
(Title)

**Appendix C**  
**Vendor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned Vendor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Decatur County School District has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned Vendor will continue to use the federal work authorization program throughout the contract period and the undersigned Vendor will contract for services in satisfaction of such contract only with sub-Vendors who present an affidavit to the Vendor with the information required by O.C.G.A. § 13-10-91(b). Vendor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_

Federal Work Authorization

\_\_\_\_\_

Date of Authorization

User Identification Number

\_\_\_\_\_

Name of Vendor

\_\_\_\_\_

Name of Project

\_\_\_\_\_

Decatur County School District

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_, 2025 in \_\_\_\_\_(city), \_\_\_\_\_(state).

\_\_\_\_\_

Signature of Authorized Officer or Agent

\_\_\_\_\_

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_

NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_